

**AORN Chapter 4406
Business Meeting MINUTES
May 27, 2010**

Present

Virginia (Jenny) Cato – President
Jane Pence – Vice President
Krista Johnson – Secretary (2010)
Katherine Kohout – BOD (2010)
James Tulloh – BOD (2010)
Kathy Alexander – BOD (2011)
Mary Wismann – BOD (2011)

Absent

Anne Mattern – Treasurer (2011)
Nancy Herbein – Past President

Guest/Ad-Hoc

Ken Breaux – Nominating Chair
Mary Frost
Wendi Gregg
Shaunee Pitman
Janice Steyn

Martha Wallis – Nominating (ill-excused)

Jenny Cato called the meeting to order at 1815

Topic	Discussion	Follow-Up/Action
Minutes of previous meeting	April minutes (handout) read by members and approved.	
Treasurer Report/Budget and Finance Anne Mattern	Read by Krista Johnson, for Anne Mattern. Approved by membership.	
Ways & Means Kathy Alexander Anne Mattern	<p>Kathy Alexander reported the seminar is planned for October 2nd at THFW, if the facility is available. Titled “Disaster Page: Now What?”, the Neurosurgeon is locked in.</p> <p>To charge on the following scale:</p> <ul style="list-style-type: none"> • \$80 – preregistration - member • \$90 – preregistration – non-member • \$100 – anyone at the door <p>No lunch to be provided at this time.</p> <p>A vendor fair is planned with booths to be offered for \$250.</p> <p>Suggested that we invite local nursing schools and offer a lower registration fee for students. Possibility of sending special flyer to the schools reminding them the seminar could complete their requirement of attending a professional organization chapter meeting.</p>	

Topic	Discussion	Follow-Up/Action
Newsletter Mary Wismann	Deadline for newsletter items is June 4 th .	
By – Laws/Policy Krista Johnson, Chair Jenny Cato Kathy Alexander Janet Craun	Need to update the chapter by-laws to match National changes was noted.	Those present decided to meet in September prior to the meeting to begin the process for updating the bylaws.
Membership Nancy Herbein	Jenny Cato announced we have a current membership of 176 – up 2 members from April.	
Legislative Jane Pence	No issues to report.	
Nominating Committee Ken Breaux - Chair Joan Javeed Martha Wallace Nancy Herbein (Past Pres)	Ballots for 2010 – 2011 officers, BOD and Nominating Committee distributed to members attending the meeting. Teller’s Committee appointed by Jenny Cato: <ul style="list-style-type: none"> • Kathy Alexander • Wendi Gregg 	
Old Business	Site for 2010 – 2011 meeting site discussed. Sites for June Dinner Social and Installation of officers discussed: <ul style="list-style-type: none"> • Cat City Grill on Magnolia • Los Vaqueros • Pappasitos 	THFW voted to be site of 2010 – 2011 meetings. Membership voted to choose Cat City Grill as the site of the June Social.
New Business	Teller’s committee Report: <ul style="list-style-type: none"> • President Elect – Krista Johnson • Secretary – Kathy Kohout • BOD – Janice Steyn & Martha Wallis • Nominating Committee – Ken Breaux & Joan Javeed Raffle drawing won by Shawnee Pittman. Shaunee donated the \$30 back to the chapter.	Ballots to be destroyed after 24 hours.
Next Meeting	<ul style="list-style-type: none"> • June Social – June 24th at Cat City Grill • Business Meeting – September 23rd at THFW 	
Adjourn	At 1835	

